The College has a well-defined system in place for the maintenance and utilization of all its physical and academic facilities.

### **Classroom management:**

The classrooms are well equipped for learning. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance of all the modern teaching technology system about repairs and replacements are the basic attributes of classroom management.

# Laboratory :

The laboratories in the college are furnished according to the statutory rules. Necessary equipment and material is procured to deliver to the students the best standards of education. Fire Safety equipment is maintained in labs as a precautionary measure.

# Maintenance :

Regular inspection of devices/tools is organized. Periodic maintenance is done by regular cleaning of the lab spaces. Regular check-up of equipment is carried out at the end of every semester Library If the books are lost, then the borrower shall replace the books of the same edition or latest edition after getting permission from the principal. Loss of borrower card should be reported to the librarian in writing. After checking the borrowing register, they will be issued a duplicate card at the end of the academic period borrower cards shall be returned to the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis.

# **Care of Library Books:**

Students are required to handle the books/ Journal very carefully; marking with pencil; writing or highlighting, tearing the pages or mutilating the same in any other way will be viewed very seriously. Computers & Software Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance for computers, Printers, software, CCTV, Fire extinguisher, garden and security are in place. Website & System Website is maintained and updated with the help of external professionals. The institution has system to inform parents about student's attendance, Classes, admission, Fees and profiles via mobile messages assuring safety of the students.



College of Education Chopda Dist.Jelgaon

### SPORTS

Sports Cell looks after maintaining the sports ground and sports equipment and organizes various indoor and outdoor sports competitions for students at intra and inter collegiate level. Safety equipment and sports gears are properly maintained and students are always instructed during sports periods in regard with proper handling of the gears. Other Resources-Omsai college of Education has a number of other resources as well Seminar Hall , Canteen ,Multipurpose play field Parking area Health and Physical Education and for girls Safety issue is specially handled and appropriate measures are taken to make the campus safe for students.



College of Education Chopde Dist Jelgaon